

明志科技大學
Ming Chi University of
Technology

規章編號

Document No

A236020009

博士班獎助學金實施辦法
Guidelines for the Implementation
of Doctoral Scholarship

制定部門：教務處

Established by the Office of Academic Affairs

中華民國 114 年 08 月 26 日修訂

Amended on August 26, 2025

修訂記錄：

Revision Records:

106.09.12 行政會議初訂

Established by the University Administrative Meeting on 2017.09.12

107.02.06 行政會議修訂

Amended by the University Administrative Meeting on 2018.02.06

107.05.01 行政會議修訂

Amended by the University Administrative Meeting on 2018.05.01

107.08.07 行政會議修訂

Amended by the University Administrative Meeting on 2018.08.07

108.07.09 行政會議修訂

Amended by the University Administrative Meeting on 2019.07.09

109.09.01 行政會議修訂

Amended by the University Administrative Meeting on 2020.09.01

112.10.17 行政會議修訂

Amended by the University Administrative Meeting on 2023.10.17

113.11.26 行政會議修訂

Amended by the University Administrative Meeting on 2024.11.26

114.08.26 行政會議修訂

Amended by the University Administrative Meeting on 2025.08.26

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明志科技大學
Ming Chi University of Technology
博士班獎助學金實施辦法
Guidelines for Implementation of Doctoral Scholarship

114.08.26行政會議修訂

Amended by the University Administrative Meeting on 2025.08.26

第一條 目的

為吸引優秀學生就讀本校博士班，並鼓勵博士生在學期間努力向學，特訂定「博士班獎助學金實施辦法」（以下簡稱本辦法）。

Article 1 Objective/Purpose

To attract outstanding students to enroll in the University's doctoral programs and to encourage doctoral candidates to pursue their studies diligently during their period of enrollment, the University hereby establishes the "Guidelines for the Implementation of Doctoral Scholarships" (hereinafter referred to as the "Regulations").

第二條 適用對象

就讀本校博士班學生（含博士學位學程），不包含在職生。

Article 2 Applicability

Students enrolled in the University's doctoral programs (including those in doctoral degree tracks), excluding in-service students, shall be eligible.

第三條 審查委員會組織

學生獎助學金審查委員會由教務長召集，委員包括副校長、學務長、總務長、研發長、國際長、主任秘書、各院級主管、副教務長、會計主任、各博士班(學程)主任及榮譽學程主任，執行秘書由教務處招生組組長擔任。

Article 3 Organization of Evaluation Committee

The Doctoral Scholarship Review Committee is convened by the Provost. Its members include the Vice President, Dean of Student Affairs, Dean of General Affairs, Dean of Research and Development, Dean of OIA, Secretary General, Directors of each college, the Vice Provost, the Chief Accountant, the Directors of Doctoral Programs and Degree Tracks, and the Director of the Honors Program. The Admissions Division Chief of the Office of Academic Affairs serves as the Executive Secretary.

第四條 補助項目

- 一、補助本國籍博士生每學期應繳之學雜費或學分費，完成申請本校學生宿舍者，亦補助住宿費。學雜費、學分費或住宿費補助至多至第六學期。
- 二、境外博士生生活費津貼每個月一萬五千元；本國籍博士生每個月生活費津貼為二萬元（英文多益成績達700分以上者，每個月加發五千元）。生活費津貼至多補助三學年。
- 三、獲得國科會「大學校院培育優秀博士生獎助學金」計畫者，前二年生活費津貼每個月加發兩千元，第三年及第四年生活費津貼每個月加發一萬兩千元。
- 四、獲得「教育部博士生獎學金補助計畫」之博一至博三生，依教育部每年核予本校之補助經費，每個月補助生活津貼二萬元。博士生每年均需提出申請，每次補助一年；獲補助之學生在當年內畢業者，獎勵至畢業當月止。

Article 4 Subsidized Items

- 1.Subsidy for the tuition and miscellaneous fees or credit-based fees payable each semester by domestic doctoral students. Students granted accommodation in the University dormitory may also be eligible to receive a housing subsidy. Tuition, credit fees, or dormitory fees may be subsidized for up to the sixth semester.
- 2.A living allowance of NT\$15,000 per month shall be provided to international doctoral students; domestic doctoral students shall receive a living allowance of NT\$20,000 per month. (Those domestic doctoral students who have achieved a TOEIC score of 700 or above shall be granted an additional NT\$5,000 per month.) The living allowance shall be granted for a maximum period of three academic years.
- 3.Doctoral students awarded the National Science and Technology Council (NSTC) “Scholarship Program for Cultivating Outstanding Doctoral Students in Universities” shall receive an additional living allowance of NT\$2,000 per month for the first two years, and an additional NT\$12,000 per month for the third and fourth years.
- 4.Doctoral students in their first to third years who are selected for the “MOE Doctoral Scholarship Subsidy Program” shall receive a

monthly living allowance of NT\$20,000, contingent upon the annual funding allocated to the University by the Ministry of Education (MOE). Students are required to apply each academic year; each award covers one year. For recipients who graduate within the award year, the allowance shall be provided only up to the month of graduation.

第五條 申請審查

一、獎助學金評核

- (一)第一學期：註冊後，由各博士班(學程)審查資格，提院級會議審核獲獎名單，再提報至獎助學金審查委員會審議。
 - (二)第二學期起：學生當學期已註冊，須每學期評核一次，前一學期操性成績達80分且學業平均成績達B+ (GPA3.3) (已修畢除論文外之最低畢業學分者不在此限)，始得提報為獎助學金續領名單。
- 各博士班(學程)彙整每學期續領名單後，提院級會議審核，再提報至獎助學金審查委員會審議。

二、獎助學金發放

- (一)符合補助資格之博士生，當學期免繳學雜費，申請本校學生宿舍者免繳住宿費，資格不符者，則通知補繳全額費用。
- (二)各博士班(學程)依據核定名單編製獎助名冊，一份自存公告，一份送交教務處招生組，一份送交會計室辦理。

三、博士生已核給獎助學金後而辦理休學者，於復學之學期管制不核給。

四、申請「教育部博士生獎學金補助計畫」者，應填寫申請書後提出申請。

Article 5 Application for Evaluation

1.Scholarship Evaluation

- (1)First Semester: After registration, the Directors of Doctoral Programs and Degree Tracks shall review candidates' eligibility, submit the list of awardees to the college-level meeting for approval, and subsequently forward the approved list to the Scholarship Review Committee for final deliberation.
- (2)From the Second Semester Onwards: Students must be officially

registered for the current semester and undergo scholarship evaluation each semester. To qualify for continued scholarship support, students must have attained a conduct grade of 80 points or above and an academic average of B+ (GPA 3.3) or higher in the preceding semester. (This requirement shall be waived for students who have completed the minimum graduation credits required, excluding dissertation credits.)

The Directors of Doctoral Programs and Degree Tracks shall compile the list of students eligible for continued scholarship support each semester, submit the list to the college-level meeting for review and approval, and thereafter forward it to the Scholarship Review Committee for final deliberation.

2.Scholarship Award Distribution

(1) Doctoral students who meet the eligibility criteria for subsidy shall be exempt from tuition and miscellaneous fees for the current semester. Those who have applied for university student housing shall also be exempt from dormitory fees. Students deemed ineligible shall be notified to remit full payment of all applicable fees.

(2) The Directors of Doctoral Programs and Degree Tracks shall compile the scholarship roster based on the approved list, retain one copy for public announcement, submit one copy to the Admissions Division of the Office of Academic Affairs, and forward one copy to the Accounting Office for processing.

3. Doctoral students who have been granted scholarships and subsequently take a leave of absence shall be ineligible to receive scholarship disbursement during the semester of reinstatement.

4. Doctoral students applying for the “MOE Doctoral Scholarship Subsidy Program” shall complete and submit the application form as required.

第六條 志工服務

獲獎助之學生應於當學期義務志工服務達40小時，服務項目及內容由各博士班(學程)管理。

Article 6 Volunteer Service

Scholarship recipients shall complete a minimum of 40 hours of

mandatory volunteer service during the semester. The scope and details of such service shall be determined and administered by the respective Directors of Doctoral Programs and Degree Tracks.

第七條 領據簽收

當學期獲獎助之學生應於教務處招生組公告之領據簽收截止日前，至所屬博士班(學程)辦公室簽收獎助學金領據，逾期不予受理。

Article 7 Receipt Acknowledgment

Scholarship recipients for the current semester shall sign the scholarship receipt at the office of their respective Doctoral Program or Degree Track before the deadline announced by the Admissions Division of the Office of Academic Affairs. Late submissions will not be accepted.

第八條 經費來源

本獎助學金之經費由教育部計畫補助款、國科會補助款或各博士班(學程)經常門經費項下支應。

Article 8 Fund Sources

The funding for this scholarship shall be provided by MOE project subsidies, grants from NSTC, or the regular operational budget allocated to each respective Doctoral Program and Degree Track.

第九條 實施與修訂

本辦法經行政會議通過，陳校長核定後公布實施，修訂時亦同。

Article 9 Implementation and Amendment

This regulation shall be implemented upon approval by the Administrative Meeting and ratification by the President, and the same procedure shall apply for any amendments.

明志科技大學教育部博士生獎學金申請書

填表日期： 年 月 日

一、申請人基本資料

姓名		學程	
學號		年級	☐ 一年級 ☐ 二年級 ☐ 三年級
出生年月日	年 月 日	連絡電話	
入學年度 及月份		碩士畢業 學校	
電子郵件		是否領取 其他獎助金	☐ 是，請敘明：_____
國籍	☐ 本地生		
入學管道	☐ 非逕讀博士班 ☐ 逕讀博士班		☐ 否

本人就讀明志科技大學博士班，在此聲明本人為本國籍之非在職博士生，未於公私立機構從事專職全時之有給職工作，亦不具軍公教身分人員，以上填具內容皆真實完整，並保證遵守本校「教育部博士生獎學金申請」作業說明公告。

經查資料有偽造或不實情事，撤銷其獲獎資格；已領取之獎學金應予以繳回，並依情節追究相關責任，絕無異議。本人已明瞭本校個資隱私權政策聲明與當事人權利聲明，同意本校使用其申請相關資料於獎助學金相關業務，受理後概不退件。

此外，本人允諾將持續配合追蹤獲獎生在校期間之學業研究表現、畢業後三年內之流向，以及教育部博士生獎學金補助計畫之績效指標。

本人簽名：_____

日期：_____年_____月_____日

院長簽章	學程主任簽章	指導教授簽章	學程承辦人簽章

表單流程：學程承辦助理→指導教授→學程主任→院長→招生組

Ming Chi University of Technology

MOE Doctoral Scholarship Application Form

Date Filled Out(MM/DD/YYYY): / /

1. Applicant Information

Name		Program	
Student ID No.		Year Level	☐ First Year ☐ Second Year ☐ Third Year
Date of Birth (MM/DD/YYYY)	/ /	Contact Number	
Admission Month and Year		Master's Degree Graduated	
E-mail		Are you currently receiving other scholarships?	☐ Yes, please specify : _____
Nationality	☐ Domestic Student		_____
Admission Pathway	☐ Non-Direct Doctoral Program ☐ Direct-Entry Doctoral Program		☐ No

I, the undersigned, am currently enrolled in the doctoral program at Ming Chi University of Technology. I hereby declare that I am a domestic, non-in-service doctoral student, not engaged in full-time paid employment at any public or private institution, nor do I hold any military, public service, or educational personnel status. The information provided above is true and complete. I guarantee to comply with the university's "MOE Doctoral Scholarship Application Guidelines."

If any information is found to be falsified or untrue upon verification, my scholarship qualification will be revoked; any scholarships already received must be returned. I shall bear full responsibility for any consequences arising from such violations without objection.

I acknowledge that I have read and understood the university's Personal Data Privacy Policy and the Rights Statement, and consent to the university's use of my application data for scholarship-related matters. Applications will not be returned once processed.

Furthermore, I agree to cooperate with follow-up tracking of my academic and research performance during my studies, my career paths within three years of graduation, and the performance indicators of the MOE Doctoral Scholarship Subsidy Program.

Applicant's Signature : _____

Date(MM/DD/YYYY) : _____/_____/_____

Dean's Signature	Department Chair's Signature	Advisor's Signature	Department Assistant's Signature

Form Processing Workflow: Department Assistant → Advisor → Director of Program → Dean → Admissions Division

二、檢附文件清單（請依序檢附以下資料）

項目	自評點數	複核點數	備註
1.博士班在學期間學業成績			須檢附博士班在學期間所有學期之成績證明，採平均GPA作為計點依據。
GPA4.20以上：5點 GPA3.80-4.19：4點 GPA3.30-3.79：3點			
2.國際期刊發表			博士班在學期間投稿國際期刊並經錄用。 ●指導教授須為共同作者 ●學生為第一作者或通訊作者：100% ●學生為第二作者：50% ●學生為第三作者以後不計點 ●每篇期刊擇優計點 ●論文發表在掠奪性期刊或研發處公告的巨量期刊與出版社則不計點 ●須以明志科技大學之名義發表
Q1且(I.F. ≥ 10 或 R.F. $\leq 10\%$)：10點/篇 Q1：5點/篇 Q2：3點/篇			
3.參加研討會			博士班在學期間參加研討會。 ●指導教授須為共同作者 ●學生為第一作者或通訊作者：100% ●學生為第二作者：50% ●學生為第三作者以後不計點 ●參加掠奪性研討會則不計點 ●本項最高採計2點 ●須以明志科技大學之名義發表
國際研討會：1點/次 國內研討會：0.5點/次(限英文發表)			
4.專利發表			博士班在學期間發表專利並經核准公告。 ●指導教授須為共同發明者 ●根據專利發明人貢獻百分比計算點數(專利點數x發明人貢獻百分比) ●須提出專利佐證 ●須以明志科技大學之名義發表
國外發明專利：15點/件 國內發明專利：10點/件 設計專利：5點/件 新型專利：2點/件			
5.多益英文成績			博士班在學期間之多益英文成績。 ●須提供有效期限內之多益成績證明
751分以上：5點 700-750分區間：4點 650-699分區間：3點 600-649分區間：2點 550-599分區間：1點			
6.參加研討會獲獎			博士班在學期間參加研討會並獲獎。 ●指導教授須為共同作者 ●須以明志科技大學之名義發表 ●參加掠奪性研討會獲獎則不計點 ●須提供獲獎證明
1點/次			
合計點數			

2. List of Required Documents (Please attach the following materials in order)

Document Name	Self-Assessment Point	Verification Point	Remarks
1. Academic Performance During Doctoral Studies			An academic transcript covering the entire period of doctoral study must be attached as the basis for score calculation and average GPA of all semesters for point calculation.
GPA 4.20 or above: 5 points GPA 3.80 – below 4.19: 4 points GPA 3.30 – below 3.79: 3 points			
2. International Journal Publications			During the doctoral study period, papers submitted to international journals and accepted for publication. ●The advisor must be listed as a co-author. ●Student as the first author or corresponding author: 100% of points. ●Student as the second author: 50% of points. ●Student as the third author and beyond: no points awarded. ●For each journal article, the highest-scoring entry will be counted. ●Publications published in Predatory Journals or Mega Journal/Publisher can't be counted. ●Publications must be under the name of Ming Chi University of Technology.
Q1 and (I.F. ≥ 10 or R.F. ≤ 10) : 10 points per article Q1 : 5 points per article Q2 : 3 points per article			
3. Participation in Conferences			During the doctoral study period, participates in the conferences. ●The advisor must be listed as a co-author. ●Student as the first author or corresponding author: 100% of points. ●Student as the second author: 50% of points. ●Student as the third author and beyond: no points awarded. ●Predatory Conferences can't be counted. ●A maximum of 2 points may be counted. ●Publications must be under the name of Ming Chi University of Technology.
International Conference: 1 point per participation Domestic Conference: 0.5 point per participation (English only)			
4. Patent Publications			During the doctoral study period, patents that have been approved and officially published. ●The advisor must be listed as a co-inventor. ●Patent documentation must be submitted as proof, and the score will be calculated based on the inventor's contribution percentage (patent points $\times$ inventor's contribution %). ●Patent certificates must be provided. ●Publications must be under the name of Ming Chi University of Technology.
International Invention Patent: 15 points per patent R.O.C. Invention Patent: 10 points per patent Utility Model Patent: 5 points per patent Design Patent: 1 point per patent			
5. TOEIC English Score			TOEIC scores obtained during the doctoral study period : ●A valid TOEIC score report within the validity period must be submitted.
751 and above: 5 points 700–750: 4 points 650–699: 3 points 600–649: 2 points 550–599: 1 point			
6. Awards Received at Conferences			During the doctoral study period, participates in the conferences and receives an award. ●The advisor must be listed as a co-author. ●Publications must be under the name of Ming Chi University of Technology. ●Predatory Conference can't be counted. ●Award certificates must be provided.
1 point for each award			
Total Points			